

## DEFINITIONS and ABBREVIATIONS

<b>Term / Abbreviation</b>	<b>Explanation</b>
<b>ACNC</b>	The Charities and Not-for-profits Commission is an independent national regulator of charities
<b>ATO</b>	Australian Taxation Office, the statutory organisation previously regulating the charitable operations of the trust
<b>Board of Directors</b>	the Board of company directors have legal responsibility for running the Trustee Company, Citizen Advocacy Australia, and its linked entity, Citizen Advocacy Trust of Australia
<b>CAPE</b>	Standards for Citizen Advocacy Program Evaluation – Wolfensberger and O'Brien 1978
<b>Citizen Advocacy</b>	a means to promote, protect and defend the welfare and interests of, and justice for, persons who are impaired in competence, or diminished in status, or seriously physically or socially isolated, through one-to-one (or near one-to-one) unpaid voluntary commitments made to them by people of relevant competencies (citizen advocates) who undertake to represent the interests of a person, the advocates are oriented and supported, and usually recruited by a Citizen Advocacy programme with paid staff that is so funded and governed that the independence of advocacy is promoted
<b>Citizen Advocacy model</b>	the principles and practice of citizen advocacy as outlined in CAPE
<b>Citizen Advocacy Programmes</b>	Programmes which undertake Citizen Advocacy and are guided by the intent of the citizen advocacy model as outlined in CAPE.
<b>Citizen Advocacy Australia (CAA)</b>	the Company which operates according to its constitution and Australian law, is the trustee of the trust
<b>Citizen Advocacy Trust of Australia (CATA)</b>	a legal entity established through a Trust deed for certain public charitable purposes
<b>the Company</b>	Citizen Advocacy Australia, a company limited by guarantee, registered with the Australian Securities and Investment Commission and the ACNC
<b>Citizen Advocacy Steering Group</b>	A group of people who have met regularly over time and made a personal commitment to collectively explore and learn about the citizen advocacy model with the intention of establishing a citizen advocacy programme

<b>Financial assistance</b>	funding assistance distributed to an eligible party by the company outside the usual funding offer and which may have been considered by the Grants Committee
<b>Grant</b>	funding assistance granted to an eligible party by the company as a result of a funding offer which has been considered and recommended by the Grants Committee
<b>Grant Applications</b>	there are three kinds of applications for grants available – for Citizen Advocacy Programmes; for National Network and Study Group Meetings; for Citizen Advocacy Steering Groups
<b>Grants Committee</b>	a formally constituted advisory committee to the Company Directors established by its Terms of Reference under Rule 15 of the Company's constitution
<b>Public Officer</b>	the Public Officer is held responsible for Company and Trust compliance with taxation-related legal requirements by the ATO and other relevant bodies (see Policy 1 page 8).
<b>Term of Reference</b>	the Board established the Grants Committee through its Terms of Reference
<b>the Trust</b>	Citizen Advocacy Trust of Australia
<b>Trustees</b>	the Board of Company Directors of Citizen Advocacy Australia